



2009-2010 University Employee Parking Application/Change Form

Complete this to register for parking at the Emory campus for one of the following reasons.



CHECK ONE

- I am a new employee of Emory University. Complete all sections of this form.
I am a current employee of Emory University and a change in my parking assignment or payment method is being made. Complete box one (1). Skip box two (2) unless there is a change in work or home address.

1. REGISTRATION INFORMATION Please print.

NAME LAST FIRST M.I.
EMORY ID NUMBER* OTHER ID
WORK LOCATION
DEPARTMENT

* Your Emory ID Number, a 7-digit number, is located on your payroll check form.

2. ADDRESS INFORMATION Please print.

HOME ADDRESS
CITY STATE ZIP
EMAIL ADDRESS
OFFICE PHONE HOME PHONE

3. PARKING ACCOMMODATION

Is disability parking accommodation needed?

- Yes No

Parking accommodations may be available once the registration process is completed with the Office of Disability Services (ODS) for persons with a documentable disability or chronic medical condition.

For Emory system employees, both the Emory and current state-issued accessible hangtags are required.

For more information, please contact ODS at 404.727.6016 or 404.712.2049 (TTY/TDD).

4. DECK/LOT ASSIGNMENT

Indicate your current deck/lot assignment. Check the appropriate box.

Decks

- 1525 Clifton Road
1599 Clifton Road
Clairmont Campus
Fishburne
Gatewood
Lowergate
Lowergate South
Michael Street
Peavine Deck

Lots

- B. Jones
Briarcliff Campus
FMD
1762 Clifton Road
WHSCAB
Other

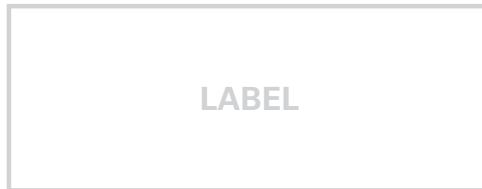
5. PERMIT INFORMATION

Select the correct permit based on your employment status. (Check one box only.)

Table with 2 columns: Status, Hangtag. Rows include Reserved Parking*, University Faculty/Staff, Emory Temp Services, and Contract.

*All carpool, vanpool, and reserved parking registrations require a different application. Contact 404.727.PARK for more information.

**Eagle permit can be purchased in increments of 20, 40, or 60 uses



6. PAYMENT METHOD

TAX SAVING OPPORTUNITY. Emory offers you the option of deducting your parking permit fees on a pretax or post-tax basis.

(Please check one box.)

- Payroll Deduction (pretax)
Payroll Deduction (post-tax)
Cash (Do not mail cash.)*
Check (#)
Credit Card*

*Can only be accepted in the Parking Office.

FOR OFFICE USE ONLY

PAYMENT AMOUNT
DATE
INITIALS

7. VERIFICATION / SIGNATURE

My signature verifies that the information provided above is correct. I have accurately completed this form. I understand that I am responsible for obtaining a copy of the parking regulations.

SIGNATURE

DATE

8. VEHICLE INFORMATION

Please complete and produce your driver's license and vehicle registration for confirmation of the following information.

Make Model
Vehicle Type Color
License No. State

Office use only

- Driver's license address compared
Vehicle registration information compared