EMORY UNIVERSITY

2009–2010 Vanpool Registration Form

for Emory University / Emory Healthcare Employees

Please complete this form to register as a vanpool participant. **Please allow five business days to process this application.** Failure to complete this form and submit vehicle information will delay your registration.

VANPOOL

VANPOOL SPACE #

_____

CHECK ONE

- ❑ New applicant for the Vanpool Program. Complete entire form.
- ❑ Current participant in the Vanpool Program changing/ updating information previously provided. Complete box one (1) and any other box in which information is changing.

1. REGISTRATION INFORMATION Please print.

NAME (LAST / FIRST / M.I.)

EMORY ID NUMBER* OTHER ID

WORK LOCATION

DEPARTMENT

* Your Emory ID Number, a 7-digit number, is located on your payroll check form.

2. ADDRESS INFORMATION Please print.

HOME ADDRESS

CITY STATE ZIP

EMAIL ADDRESS

OFFICE PHONE HOME PHONE

3. PARKING ACCOMMODATION

Is disability parking accommodation needed?

❑ Yes ❑ No

Parking accommodations may be available once the registration process is completed with the Office of Disability Services (ODS) for persons with a documentable disability or chronic medical condition.

For Emory system employees, both the Emory and current state-issued accessible hangtags are required.

For more information, please contact ODS at 404.727.6016 or 404.712.2049 (TTY/TDD).

4. EMPLOYMENT INFORMATION

Emory University Employee

❑ Faculty ❑ Staff ❑ Principal
❑ Resident ❑ Other _____
❑ Emory Temp Services (must be approved)

Emory Hospital Employee

❑ Principal ❑ Staff
❑ Other _____

The Emory Clinic Employee

❑ Principal ❑ Staff

5. STATUS

Full Time ❑ Regular ❑ Temporary

Part Time (20+ hours per week)
❑ Regular ❑ Temporary

Part Time (fewer than 20 hours per week)
❑ Regular ❑ Temporary

6. CLIFF/EAGLE PASS ASSIGNMENT

Indicate your current deck assignment for Cliff permit access. (Check one box.)

- ❑ Clairmont Campus Deck
- ❑ 1525 Clifton Deck
- ❑ Fishburne Deck
- ❑ Lowergate South Deck
- ❑ Lowergate Deck
- ❑ Michael St. Deck
- ❑ Peavine Deck
- ❑ Other _____

7. VANPOOL INFO

Van #: _____
Originates: _____
Work hours: ____ to ____
Primary Driver
_____

8. OPTIONS (See Back.)

- ❑ To register for **Guaranteed Ride Home** visit myridesmart.com.
- ❑ I am interested in being ridematched for car / vanpooling.

9. MY PREVIOUS MODE OF TRANSPORTATION WAS:

- ❑ Drove single-occupancy vehicle. (Current parking hang tag must be submitted to the Parking Office to receive a Cliff permit.)
- ❑ Carpooled ❑ Vanpooled ❑ Bicycled
- ❑ Walked ❑ MARTA
- ❑ Other (Explain) _____

LABEL

10. PERMIT HOLDER STATUS

Elect one status. Only one participant may be the primary permit holder.

❑ **Primary Permit Holder***
Each vanpool must have one primary permit holder in whose name the vanpool hang tag is registered. This person is also responsible for collecting and paying any vanpool fees.

❑ **Secondary Participant***
Additional participants are secondary participant. Secondary participants in a vanpool may receive a Cliff permit.
Will you be (check one):
❑ an alternate driver ❑ a passenger

***Current automobile registration and driver's license must be submitted to obtain a Cliff permit. (Qualified participants only.)**

11. VERIFICATION / SIGNATURE

My signature verifies that the information provided above is correct. I understand that it is my responsibility to obtain/read the parking rules and regulations. I furthermore agree to abide by the regulations whenever I bring a vehicle to the Emory campus and will immediately report when my commute to work ceases to be what has been recorded on this form. I understand that Emory University assumes no responsibility for damage, theft of contents, or theft of a vehicle when it is parked on University property.

SIGNATURE _____

DATE __ - __ - __

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